
International Charter School of Atlanta

Board Meeting Minutes

March 15, 2017

A meeting of the Governing Board (the “Board”) of The International Charter School of Atlanta (the “School”) was held on March 15, 2017 at 7:00PM at the School. The meeting began at 7:07PM.

The following members of the Board were present: Marisa Kashapov, Christen Ramo, Michele Neely, Makenzie Clement (arrived at 7:12PM), Michael McConnell, and Tricia Marsh. No board members were absent.

The following members of the administration were present: Tanya Parker

Minutes of Previous Meeting

The Board:

VOTED:

To approve the draft minutes of the last Board meeting held on February 15, 2017 in the form previously circulated with. The vote was motioned by Michele seconded by Mike, and unanimously approved.

Public Comments:

Pam Campbell stated publicly that she wanted to make the board aware of public the disapproval of the ICSAtlanta After School Program on the PTO’s Facebook page. She stated that the comments and complaints are effecting incoming parents and creating bad publicity for the school.

Overview of Cash Flow:

Given by Acuity. Current student enrollment is 611. QBE true-up funding for FY17 student count was finalized in February. ICSAtlanta will receive \$561,976 for the adjustment over the next 3 months. ICSAtlanta has received approximately \$76,000 to date in total donations, approximately \$65,000 of which came from the Fall Giving Campaign. The After School Care Program has a year-to-date net profit of approximately \$92,000. The net operating revenue is in excess of budget around \$209,0000.

Administration Update:

Given by Tanya Parker: Recent happenings at the school include the Black History Month Wax Museum, lunch with the Executive Director, Carnivale In-School Celebration, Dr. Seuss’ Birthday, Bread Across America Week, and the Scholastic Book Fair. Budgets have been approved for Special Education and Title II; we are waiting for approval for the Title I budget

amendment. SLDS training is planned for March 29, and the school will attempt to receive the ½ point CCRPI. Further dates for more SLDS training (provided by the GaDOE) will be set. All teachers and administrators now have access to SLDS through Infinite Campus. Career cluster lesson plans and the 5th grade career portfolios have been finished. ESOL ACCESS tests were send off for grading March 3rd, and administration is awaiting results. Though passing score remains consistent, there is a new, supposedly more rigorous grading. STAMP practice tests have begun, and the administration is considering the possibility of doing pencil and paper testing for the Chinese track because computer testing will not accurately reflect student knowledge of the Chinese characters. This pencil-and-paper testing will cost an additional \$5 per student. On the playground, the fence around the blacktop has been repaired, bars have been reattached, and privacy screens were secured. It was suggested that the school consider purchasing new screens with holes to keep them from tearing in the future. New alarm codes have been assigned. The administration attended IB training in South Carolina during the February fall break, and the IB team has been working diligently on the extensive IB application due April 1st as well as the K-5 IB Curriculum Maps. The ICSAtlanta March to Milestones Tutoring Program began last week and will continue through the week after spring break. Barbara and Tanya will attend the GaSPC training on certification and requirements for the LEA's HR Department the Tuesday of spring break. Gaby Nunez was hired as the new paraprofessional for Ms. Llerena's Kindergarten Spanish class. We are currently screening applicants for various positions. Most staff members are returning to ICSAtlanta for the 2017-2018 school year. Sophie and one other TBD staff member will attend training for the middle school computer science training this summer. GELS teacher is registered for the PBL training in Napa Valley, CA in June. Administration requested \$11,000 to purchase STAR 360 testing. Approval was given by Marisa, Board Chair, and Trecia, Finance Chair.

PTO Report:

No PTO report was given.

Committee Reports:

- **Finance Committee Report:** Given by Tricia. Around May 1st, an ad will be published advertising the 2017-2018 budget. 2 public hearings to adjust the budget will be held in April and May. Before the May board meeting, a public hearing will be held to vote on the adjusted 2016-2017 school budget and introduce the 2017-2018. In June, a public hearing will be held to vote on the 2017-2018 school budget. Approval to close the Delta account was reaffirmed, and the board unanimously acknowledged approval to close this account.
- **Parent Relations Committee Report:** Given by Makenzie: All grades have a waiting list except 5th and 6th grades.
- **Fundraising Committee Report:** Given by Michele: The Chipotle spirit night February 27 raised \$653. The used uniform sale raised approximately \$200. Yearbook sales are

underway through the end of March. The fundraising committee will demo eTapestry, a fundraising software. 60 children attended the lunch with the Executive Director. The book fair still needs volunteers. The 5K Fun Run netted ~\$150 from Roadrunner Sports sales. There are 140 runners registered for the race at a current net profit of between \$6,000 and \$7,000.

- **Education Committee Report:** Given by Christen and Makenzie: Facilities planning is going well. The IB application is in progress and is due April 1.
 - **Governance Committee Report:** Given by Michele: The board is currently seeking out new board members from the community, especially those with education, legal, and accounting experience. Michele is creating board recruitment fliers to be sent to various organizations. The policy manual is in process and is being reviewed and edited. The committee's plan is to introduce/reaffirm 1-2 policies per monthly board meeting. Michele presented the Conflict of Interest Policy.

The Board:

VOTED:

To approve the Conflict of Interest Policy as revised. Motion was made by Christen, seconded by Makenzie, and unanimously approved by the board.

New Business:

There being no further business to be transacted, the board voted to go in to executive session.

Executive Session:

The Board:

VOTED:

To go in to Executive Session to discuss or vote to authorize negotiations to purchase, dispose of, or lease property. The vote was motioned by Christen, seconded by Michele, and unanimously approved.

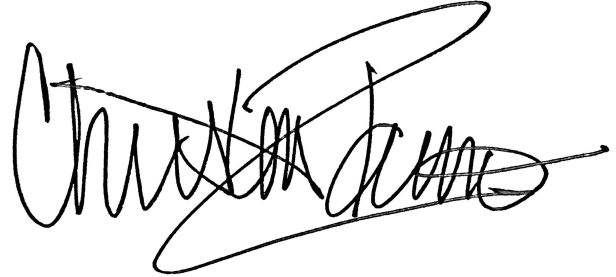
Open Meeting

The Board:

VOTED:

To go back in to open meeting and adjourn. The vote was motioned by Tricia, seconded by Mike, and unanimously approved. The meeting was adjourned at 9:34PM.

Respectfully Submitted,



Christen Ramo, Board Secretary