



International Charter School of Atlanta

Board Meeting Minutes December 12, 2017

A meeting of the Governing Board (the “Board”) of The International Charter School of Atlanta (the “School”) was held on December 12, 2017 at 7:00PM at the School. The meeting began at 7:06PM.

The following members of the Board were present: Tricia Marsh, Michael McConnell, Paige Stoecker, Christen Ramo, and Eric Abercrombie. Marisa Kashapov arrived at 7:10PM and Michael McConnell arrived at 7:15PM.

The following members of the administration were present: Tanya Parker and Michele Neely.

Agenda

The Board:

VOTED:

To approve the December 12, 2017 agenda with the following amendment: i) Switch items II and III on the agenda so that the Financial Update is given before the Administration Update. The vote was motioned by Paige seconded by Tricia, and unanimously approved.

Minutes of Previous Meeting

The Board:

VOTED:

To approve the draft minutes of the last Board meeting held on November 8, 2017 in the form previously circulated. The vote was motioned by Eric, seconded by Paige, and unanimously approved.

Public Comments:

Tracy Anderson expressed concerns about the days in which after school vendors are being allowed to hold after school activities. Sherry Kehemepi expressed concerns that the school holidays in the 2018-2019 calendar do not coincide with the holidays of nearby counties.

Administration Update:

Given by Tanya Parker: The Martinstag in school celebration grossed \$3,131 with a net of \$1,665. The 3rd Parent Education Night on PYP went well with approximately 30 parents attending. The language steering committee meeting was held and the ICSAtlanta Policy was finalized. Administration held a strategic planning meeting and will present the strategic plan at the next board meeting. Administration had a meeting with CASIE and attended the IB coordinator luncheon through CASIE. Staff will have professional development on January 2nd.

In school tutoring sessions began in November, and before/after school sessions will begin in January for those students needing remediation or enrichment. Holiday Chorus and Market Night has been changed to Holiday Chorus and Market Morning, Friday, December 15. The school had its second code red fire drill on November 17th. Middle school winter benchmarks are almost complete, and the elementary school winter benchmarks will take place in January. Student Health Surveys have been completed in both schools, and teachers will take the Georgia School Personnel Survey tomorrow, both for climate score rating. Administration is working extensively on the grant and is moving forward with purchasing and pricing. Administration is in the process of finishing the first formative for TKES. The middle school had its first GELS Scholar Presentation Night, and it was a huge success with student projects ranging from plastic made of banana peels to using plastic garbage to make building materials to equality in education for girls around the world. The SCSC came for their site visit on Thursday, December 7th. As a result of this meeting, we have Mr. Murphy looking into our Child Find Policy and our obligation to the entire state versus our student population. The school will have its last fire drill of the semester on December 15th. The ESOL teacher resigned, and the administration is currently conducting interviews to fill that vacancy. The new Development and Communications Manager started on Monday, December 11th.

Financial Update: Acuity gave a financial update. QBE FY18 is on budget, and ICSAtlanta is expected to receive \$4.049k of QBE before year end. 75% of salary budget is remaining to carry ICSAtlanta through the remainder of the year and is within range at this time. ICSAtlanta is within range on salaries, and the net loss falls in line with our projections at this time. ICSAtlanta is currently on track with expenses and expected to end the year with 15 QBE points.

PTO Report:

No one from the PTO was present at this board meeting.

Committee Reports:

- **Fundraising Committee Report:** Given by Michele and Eric: Fall Giving Campaign has raised approximately \$50,000, and the deadline was extended through the end of this week due to the winter storm. All matching gift requests have been verified and submitted. The final report has been submitted to the Walton Foundation. The school promotional video is in progress, and the school needs to submit at least one op-ed to a local newspaper in December. ICSAtlanta will use the same race organizational company to host Run the World with ICSAtlanta. The race has been scheduled for March 11, 2018. There will be a spaghetti supper and silent auction at the middle school the night before the race. Sponsors are being solicited now, and runner sponsor pages will be promoted more this year. Michele Neely has left the board effective immediately and is now the Development and Communications manager for ICSAtlanta.
- **Communications Committee Report:** Given by Christen. Board members were asked to sign up for the SCSC board-training event in February 2018. Marisa

confirmed that the mall advertising is in place, and Christen stated that the on-air advertising with WABE is in the works and anticipated to start in January.

New Business:

None

Adjourn Meeting:

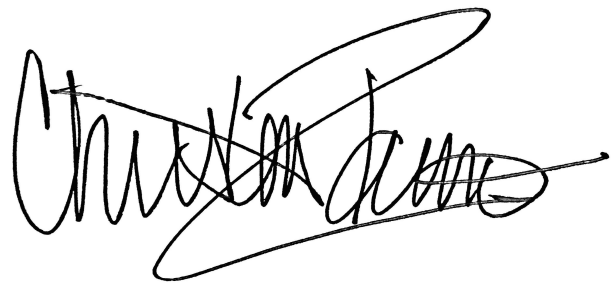
The Board:

VOTED:

To end the meeting. The vote was motioned by Eric, seconded by Tricia, and unanimously approved.

Marisa Kashapov, Governing Board Chair, adjourned the meeting at 8:40PM.

Respectfully Submitted,



Christen Ramo, Board Secretary