

International Charter School of Atlanta

Board Meeting Minutes November 9, 2016

A meeting of the Board of Trustees (the “Board”) of The International Charter School of Atlanta (the “School”) was held on August 24, 2016 at 7:00PM at the School.

The following members of the Board were present: Marisa Kashapov, Makenzie Clement, Christen Ramo, Michael McConnell, Tricia Michele Neely

The following members of the administration were present: Tanya Parker and Barbara Wiren

Minutes of Previous Meeting

The Board:

VOTED:

To approve the draft minutes of the last Board meeting held on October 12, 2016 in the form previously circulated. The vote was motioned by Michael and seconded by Makenzie.

Public Comments:

Uli Ingram spoke on behalf of Paige Stoeker, who was unable to attend the meeting. Uli asked how parents can be involved in the middle school planning and stated that parents will leave the school without more information.

Administration Update:

Given by Tanya Parker: Book Character Day, Martinstag play, 2nd and 3rd grade field trips, and youth leaders inaugural training were all a success. FTE, CPI, Student Class, and our annual charter school report have all been submitted to the state. Gifted testing is complete and ESOL services have begun. The final Asbestos Plan has been mailed to the EPA, and notice of the plan has been given to staff and posted on our website. There are many families that are still delinquent on payments, though many have paid. Bright from the Start has requested that we submit an exemption.

PTO Report:

Given by Uli Ingram: PTO is focusing on Martinstag and sweatshirt preorders. There is a PTO membership meeting next week and a CFA spirit night 11/29.

Committee Reports:

- **Finance Committee Report:**
 - 990 report and audit report given by Bambo Sonaike. Recommendations given that we better classify some items, improve upon some of our policies

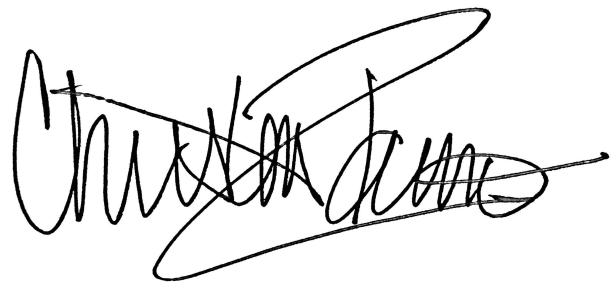
including loan restrictions, and improve payroll controls including the creation of a change log.

- **Parent Relations Committee Report:** Given by Makenzie: Tours are scheduled for December 1, December 12, January 5, and January 17. Middle school information sessions are scheduled for December 8 and January 12.
- **Fundraising Committee Report:** Given by Michele: Fall Giving Campaign total to date: \$46,212.45 Fundraising will have a table at Martinstag. A spring fundraising event is to be determined. The committee is seeking out sponsors for the IB Program and is ready to begin a business giving campaign. Michele has requested shopping days from Learning Express and possible Honey and Hazel. We have received \$142.53 from Amazon Smile.
- **Education Committee Report:** Given by Christen and Makenzie: Facilities planning subcommittee is working to determine structural needs of the middle school. IB program costs and requirements were discussed.

New Business:

There being no further business to be transacted, and upon motion duly made by Mike, seconded by Marisa, and approved by the board, the meeting was adjourned at 9:33PM.

Respectfully Submitted,



Christen Ramo, Board Secretary