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# International Charter School of Atlanta

## Board Meeting Minutes December 7, 2016

A meeting of the Board of Trustees (the “Board”) of The International Charter School of Atlanta (the “School”) was held on December 7, 2016 at 7:00PM at the School.

The following members of the Board were present: Marisa Kashapov, Makenzie Clement, Christen Ramo, Michael McConnell, Tricia Marsh, and Michele Neely

The following members of the administration were present: Tanya Parker

### **Minutes of Previous Meeting**

The Board:

#### VOTED:

To approve the draft minutes of the last Board meeting held on November 9, 2016 in the form previously circulated. The vote was motioned by Michele and seconded by Makenzie.

### **Public Comments:**

Isabella Filippone spoke about her concerns with lunch. Brent Troncilli spoke about his concerns with the WatchDOGS program.

### **Administration Update:**

Given by Tanya Parker: Teachers and students have been busy practicing for the “Songs of the Season” presentation, and teacher door decorating contests are in full swing. Report card grading period ends Friday, December 9. 4<sup>th</sup> grade field trip was rescheduled until the end of January because of the wildfire smoke. Youth video productions are now broadcast every Friday morning during the announcements. Completion reports for Title programs have been submitted. Bright From the Start recognizes our facility as a school for afterschool childcare purposes and exemptions. Administration would like to use STAMP assessment to assess students in grades 2-5 with an estimated total cost of \$5,023. There are still families with outstanding afterschool payments. Ms. Plesnarski has returned to school following her maternity leave, and Ms. Sweat has taken Ms. Wright’s 4<sup>th</sup> grade teaching position.

### **PTO Report:**

Given by Uli Ingram: PTO is focusing on the Chinese New Year celebration, which was rescheduled for February 12, 2017. Martinstag was successful as was their sweatshirt order.

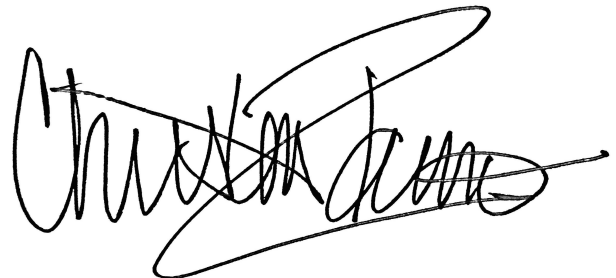
**Committee Reports:**

- **Finance:** Given by Tricia: Deficit Elimination Plan was signed, voted upon, and approved by The Board to show commitment to eliminating debt. Jose from Acuity gave an overview of ICAtlanta's cashflow
- **Parent Relations Committee Report:** Given by Makenzie: In January, admissions will open for new families, and reenrollment packets will go home to current families.
- **Fundraising Committee Report:** Given by Michele: The committee would like software for more efficiently managing donation records. Fall Giving has reached \$54,000 and is expected to reach \$60,000 with delayed matching gifts from employers. Michele is working to get donations for gifts and door prizes for the teacher luncheon. March 25, 2017 is a tentative date for the school's 5k and tentatively located at Newtown Park. Michele should receive the proposal for the fun in the next few weeks.
- **Education Committee Report:** Given by Christen and Makenzie: Facilities planning subcommittee is working to determine structural needs of the middle school. IB program costs and requirements were discussed. The decision as to which route to take for certification was deferred to the administrative team.

**New Business:**

There being no further business to be transacted, and upon motion duly made by Mike, seconded by Marisa, and approved by the board, the meeting was adjourned at 8:52PM.

Respectfully Submitted,





Christen Ramo, Board Secretary