

## IN-PERSON LEARNING SAFETY & INFORMATION

### Social Distancing Measures: Staff & Students

#### Classrooms:

To provide the greatest degree of social distancing possible, teachers will adhere to the following classroom guidelines:

To the greatest degree possible, separate student desks, and have them all facing in one direction.

Limit sharing of supplies, books, toys, etc. (please note that each student will need an individual pencil box)

Have hand sanitizer available.

#### Class Changes & Common Areas:

Significant efforts will be made to minimize excessive class changes:

K-5 will have a total of 2 class groupings per day (English and L2); they will be with one of these groupings for lunch and recess.

There will be no P50 in 2<sup>nd</sup>-5<sup>th</sup> grades.

Gifted will not be served in 4<sup>th</sup>-5<sup>th</sup>. Accelerated classes in MS will still be offered.

Middle School students will need to change classes, but the hallway transition time will be more controlled to encourage social distancing.

Middle School students will not use lockers. They will carry their backpacks to each class.

Please note that all students receiving specialized, individualized instruction, will participate in additional groupings (e.g. EIP, special ed, ESOL).

Lunch will be eaten in classrooms (K-8).

Only the bottle-refilling parts of our water fountains will be open. Please send labeled, reusable water bottles with your students.

Both the LC and UC Hubs (libraries) will be closed, and books will not be available for student check-out. Teachers can still checkout books.

Recess in K-5 will have smaller numbers of students (no more than one class per recess area).

### Enhanced Hygiene & Wellness Measures

#### Mask Usage:

**Staff** use of masks is required in the hallways, common areas, and in classroom situations where close interaction with students is necessary. While in front of the class teaching, teachers may take off their masks for purposes of better and clearer communication. ICSAtlanta will provide each *staff member* with 2 reusable masks with several starter filters.

**Student** use of masks is **required** inside the school building (classrooms and common areas). Students will be allowed to remove face masks when eating, drinking, or outside.

## Mask Guidelines

- Masks should be solid colors, or as close to solid as possible. Darker colors are preferred.
- **No words or phrases** printed on masks (other than your child's name and/or our school's name).
- No violent, inappropriate, scary, etc. pictures printed on masks.
- Please do not send your child in with a Halloween-type mask, this will not be permitted.
- Students need to bring 2 masks to school daily, one to wear, and the other as a back-up.

## Temperature Checks:

All students will have their temperature checked upon entering the building. Van riders will have their temperature checked before exiting the vans. Students with a temperature below 99.9° Fahrenheit will be permitted to go to class; a student with a temperature at or above 99.9° Fahrenheit will be sent to the nurse, and the parents will be called to return to the school to pick up their student.

## PPE in clinics:

Both school nurses will wear additional PPE protection (masks, face shields, PPE gowns).

## Signage:

Signage will be placed throughout each campus to remind students of personal hygiene and social distancing.

## Sanitation Stations:

Throughout both campuses, hand-sanitizer stations have been strategically placed and will be easily identifiable.

## Handwashing:

Teachers will encourage handwashing numerous times per day; for the younger students, teachers will have additional breaks throughout the day to take their students to practice washing their hands.

## Cleaning & Sanitizing:

Throughout the school day, custodial staff will disinfect high-touch areas (light switches, door handles, etc.).

Teachers will wash their student desks down several times per day.

Our custodial night crew will clean classrooms and common areas each evening according to DPH guidelines.

## Social Distancing Measures: Parents & Community Events

### The following events will be prohibited or canceled until further notice:

Student assemblies

Local and international field trips

ICSAtlanta's cultural/heritage community events (e.g. Spanish Heritage event, Martinstag).

Parent/student assemblies (e.g. Grandparent's Day, PYP Parent Events)

Lunch with your student

Chick-fil-a biscuit sales

**The following events will happen virtually, *not* in-person:**

Open House

Curriculum Nights

Parent Education Nights

Parent & Teacher Conference Week

**School Visitors and Volunteers**

Parents will ***not*** be permitted to walk their student into school (past the front office) on the first day (or any following day).

All in-school volunteering opportunities are canceled until further notice (WatchDOGS, Hub helpers, Chick-fil-a biscuit volunteers, etc.).

Parents permitted into the building for meetings (RTI, IEP, 504, etc.) will:

Be required to wear a mask for the duration of the meeting.

Need to pass COVID-19 related screening questions.

Need to pass a temperature check (will not be permitted into the building if temperature is at or over 100.4°F or 38°C).

Please note that virtual meetings are preferred and may be required (meeting coordinator will specify).

**After School Activities**

ASP will **ONLY** be available for students participating in traditional, **in-person learning**. Students opting to take online, virtual learning may not attend ASP.

After school clubs may be offered (with more limited numbers of participants), based on ability to implement appropriate safety protocols and social distancing guidelines. Once again, if offered, in-person clubs will **ONLY** be available for students participating in traditional, **in-person learning**.

**Parent's Responsibilities**

All parents are requested to check the temperature of their child(ren) each day prior to leaving home for school.

Please do NOT send your sick child to school out of convenience or medicate your child before school in order to reduce a fever.

**Return to School/Work Requirements After Illness**

**Per the most recent DPH guidelines:**

Any student or staff member who has tested positive for COVID-19 or has COVID-19 related symptoms AND has been exposed to a positive COVID-19 case will be required to be absent from school (self-quarantine) for **at least** 14 calendar days (from the onset of symptoms).

Any student or staff member who has contact with a person with a positive COVID-19 test, even when asymptomatic, will be required to be absent from school (self-quarantine) for **at least** 14 calendar days; in this situation, a negative COVID-19 test

does not permit one to return to school or work. Contact is defined as less than six feet for at least 15 minutes.

Any student who is required to self-quarantine (and subsequently absent from school) can continue school through virtual learning. Please ***always*** contact [info@icsatlanta.org](mailto:info@icsatlanta.org) to inform the school if your child has been diagnosed with COVID-19, has symptoms of COVID-19, or has been exposed (i.e. less than six feet away for at least 15 minutes) to someone with a confirmed case of COVID-19.

**Contact Tracing:**

Per DPH guidelines, contact tracing will be initiated for any student or staff member who tests positive for COVID-19. This process will include identification of and notification to any person (student or staff) who was in close contact with the person within the last 48 hours of symptoms or the positive COVID-19 test. Close contact is considered less than six feet apart for at least 15 minutes.

For further information regarding DPH protocols, please refer to the DPH website (“Quarantine Guidance: What to do if you were exposed to someone with the novel coronavirus (COVID-19)”).