

International Charter School of Atlanta

Board Meeting Minutes October 11, 2017

A meeting of the Governing Board (the “Board”) of The International Charter School of Atlanta (the “School”) was held on October 11, 2017 at 7:00PM at the School. The meeting began at 7:08PM.

The following members of the Board were present: Marisa Kashapov, Michael McConnell, Michele Neely, Paige Stoecker, Christen Ramo, and Eric Abercrombie. Tricia Marsh was absent.

The following members of the administration were present: Tanya Parker.

Agenda

The Board:

VOTED:

To approve the October 11, 2017 agenda with the following amendments: i) Change the title of item III to School Zone. ii) Strike item i. Policies under item e. Governance Committee Report. The vote was motioned by Michele seconded by Mike, and unanimously approved.

Minutes of Previous Meeting

The Board:

VOTED:

To approve the draft minutes of the last Board meeting held on September 13, 2017 in the form previously circulated. The vote was motioned by Michele, seconded by Paige, and unanimously approved.

Public Comments:

No one from the public signed up to address the board at this October 11 meeting.

Administration Update:

Given by Tanya Parker: Parent Education Nights went well with 30 people attending Knd 101 and about 10 attending Middle School Survival. The parents that did attend were enthusiastic about the information they learned. Our 2nd Parent Education Night will be tomorrow, Thursday, October 12th: Charter School 101 and will also include updates for educational programming for next year. Red Ribbon week was successful. The participation rate was very high; however, we did run into some dress code issues. In-school Spanish Heritage Celebration happened on the 4th. All students in K-4th participated, regardless of language track. The Spanish track had a play from the MS Spanish students and the ES Spanish students performed songs and dances. There was a parade as the event finale. The Community Spanish Heritage Celebration was last Sunday.

It was held in-doors and was a huge success! First report cards were sent home on Friday, October 6th, and conferences concluded today. Book fair is happening this week; the final family book fair day is Saturday 9AM to 1PM. Staff PDs on October 18th focusing on guided reading (Knd-6th L1 teachers), immersion teaching (2nd-4th L2 teachers), and center-based learning (K-1). We are currently in Unit 2 of PYP/IB. Sev, Barbara, and I are working on finalizing the mission statement. The language policy is in the works (we are currently forming a language policy committee of teachers and parents to review the policy presented by administration). Ms. Van Epps took all 5th & 6th Spanish Track students to the Roswell Cultural Arts Center for a Latin American Expressions Song and Dance presentation (on October 3). It was a successful cultural field trip. Ms. Chen and Ms. Ye have organized the Mid-Autumn Moon Festival for tomorrow (ES) and Friday (MS). We will have an outside presenter teaching students how to make moon cakes and, in the ES, they will also make lanterns, and both groups will get to eat moon cakes. 3rd grade will have an in-school field trip on October 16th (High Touch, High Tech); 90 minute science experience. They will pan for real gemstones minerals (and keep them) and become “real geologist” by using a dichotomous key for common rock found in Georgia. Classroom guidance lessons are on-going in all grades. Youth leadership training was Tuesday 5th & 6th grade (25 leaders) from 9 AM to 12 PM. Ms. Appleby and Ms. Mason’s have started their small groups (friends, anger management, family changes, etc.) We’re about to have our 2nd yellow-ticket party at the ES, and the MS will have the second wolf-ticket party soon. Tinker committee is meeting to create materials tomorrow. ICSAtlanta clubs have been a big hit with over 120 students participating in our various offerings. *FTE window ended October 4th.* FTE estimates are 520 students in the elementary school and 115 students in the middle school for a total of 635 students. ASP enrollment is still strong, average 90 to over 100 per day. 1st TKES walkthroughs complete on teaching staff. Gifted testing is ongoing. FTE, CPI, and student class are upcoming. Currently working on the Charter School Annual Report. 52 employees taking SHBP. MS painting will begin Nov. 1st.

Financial Update: None given at the meeting but will be sent out by Acuity rep via email.

School Zone Update:

Report given by Michele: A letter was drafted and sent via email to the appropriate members of the Roswell City Government regarding ICSAtlanta’s need for a designated school zone. The letter will be sent out to the parent community.

PTO Report:

Given by Paige via email from the PTO Board: The results of the PTO’s parent survey indicate that parents prefer shade, benches, and a soft top as their top three choices for outdoor improvements at the elementary school. The PTO board will move forward with decorating the fence in November and will begin planning the school dance soon.

Committee Reports:

- **Finance Committee Report:** Given by Marisa and Tanya: The audit has been completed and will be submitted with the annual report on or before November 1. D46 Actuals were submitted to the state in October.
- **Parent Relations Committee Report:** Given by Tanya during the administration report.
- **Fundraising Committee Report:** Given by Michele and Eric: Fall Giving Campaign started last week. The goal is \$80,000 and \$4405 have been raised to date through the online system. The Fundraising Committee is asking for 100% Board participation. For the Walton Foundation Grant, Mike and Tanya met with the Governor to advocate for charter schools. Eric had a call with Rally, a PR communications firm, with whom he is in discussions about sharing stories for press releases, etc with the end goal being to increase visibility and breakdown inequities. Eric is working with an ICSAtlanta parent that owns a video production group to create a video for ICSAtlanta. For the Implementation Grant, ICSAtlanta needs another technology specialist. The administration has reached out to the state via email to gain more information about the grant including timing for reimbursement and more specific parameters for spending.
- **Education Committee Report:** Given by Tanya during the administration report.
- **Governance Committee Report:** Given by Eric.
The Board:
VOTED:
To approve the addition of Chris Woodward to the ICSAtlanta Governing Board, effective immediately. The vote was motioned by Christen, seconded by Mike, and unanimously approved.

New Business:

None

Adjourn Meeting:

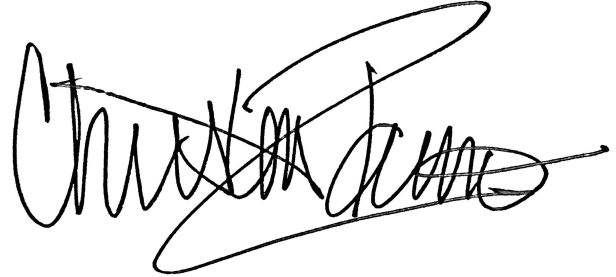
The Board:

VOTED:

To end the meeting. The vote was motioned by Christen, seconded by Michele, and unanimously approved.

The meeting was adjourned at 8:18PM by Marisa Kashapov, Governing Board Chair.

Respectfully Submitted,



Christen Ramo, Board Secretary