

International Charter School of Atlanta

Board Meeting Minutes February 15, 2017

A meeting of the Governing Board (the “Board”) of The International Charter School of Atlanta (the “School”) was held on February 15, 2017 at 7:00PM at the School. The meeting began at 7:09PM.

The following members of the Board were present: Marisa Kashapov, Christen Ramo, Michele Neely, Makenzie Clement, Michael McConnell (arrived at 7:26PM), and Tricia Marsh (left at 8:21PM). No board members were absent.

The following members of the administration were present: Tanya Parker

Minutes of Previous Meeting

The Board:

VOTED:

To approve the draft minutes of the last Board meeting held on January 15, 2017 in the form previously circulated with edits. The vote was motioned by Tricia, seconded by Mike, and unanimously approved.

Public Comments:

Isabella Filippone stated publicly that she feels that other parents are concerned because they feel there is a lack of information being communicated by the board on the middle school that includes school hours and location.

Administration Update:

Given by Tanya Parker: Recent happenings at the school include the 100th day of school, La Galette des Rois, Black History Month, and the Chinese New Year celebration. Budgets have been submitted for Title I, Title II, and Special Ed; we are waiting for permission to do amendment for Title I rollover funds and Special Ed Charter Requirements. Climate surveys are complete: all students and staff completed surveys and approximately 175 parents, roughly 35%, completed the parent survey. Administration now has login for SLDS (State Longitudinal Data System), and ICSAtlanta’s Climate Star Rating for last year was 4 stars. ESOL ACCESS testing is complete. The Milestones testing window is April 17-28, and teachers are exposing students to various test-taking strategies. Ms. Darmayan will return from FMLA on Feb. 27, and Ms. Bomelli has taken Ms. Sweat’s 4th grade French teaching position while Ms. Sweat teaches EIP. Interviewing and hiring for teaching positions available next school year have begun. Academic Performance as a part of the Comprehensive Framework was discussed. Reading benchmark data was giving showing that students in grades k-5 have made adequate growth.

2017-2018 School Calendar Revision:

The Board:

VOTED:

To approve the following change to the 2017-2018 calendar: Spring break was moved to April 206, 2018. Motion was made by Michele, seconded by Tricia, and unanimously approved by the board.

PTO Report:

The Chinese New Year Celebration was a success with over 20 parent and teacher volunteers on the planning committee. The French and Spanish tracks will begin planning a language-specific celebration to be tentatively held on May 7.

Committee Reports:

- **Finance Committee Report:** Given by Kristi Davis with Acuity: ICSAtlanta has transitioned to a different CFO, Chuck Meiers, within Acuity. He will come to the March 2017 meeting to meet the board. ICSAtlanta received around \$64,000 from the fall giving campaign, year to date. Overall cash flow is good.
- **Parent Relations Committee Report:** Given by Makenzie: The admissions lottery for grades k-3 was smooth and successful. Approximately half of the first grade students that applied were admitted to the school leaving first grade with the greatest waiting list. Lottery was completed Monday, February 13. Information was sent out to parents along with waitlist notifications on Tuesday, February 14. Deadline for parental response is March 2. All grades have a waiting list except 6th grade, which is at capacity, and 5th grade, which has some open spots.
- **Fundraising Committee Report:** Given by Michele: The Run the World with ICSAtlanta! 5K/fun run will be March 26th at 9:00 a.m. at Newtown Park. We have a donor guaranteeing the cost of the run to ensure that the school is not financially liable. Do date, approximately \$2,000 in business sponsorships have been received. The race committee is meeting on Tuesday, February 21. The leadership team is helping with the water stations. 66 students will have lunch with the executive director on March 2 as a part of their incentive from fall giving donations. The Fundraising committee is exploring online silent auction options as well as taking on the Book Fair. There is a Chipotle spirit night February 27.
- **Education Committee Report:** Given by Christen and Makenzie: Facilities planning is going well. The IB application is in progress.

- **Governance Committee Report:** Given by Michele: The board is currently seeking out new board members from the community, especially those with education, legal, and accounting experience. Michele is creating board recruitment fliers to be sent to various organizations. The policy manual is in process and is being reviewed and edited. The committee's plan is to introduce/reaffirm 1-2 policies per monthly board meeting. Michele presented the Conflict of Interest Policy. Mike motioned to move the reaffirmation to the March board meeting.

The Board:

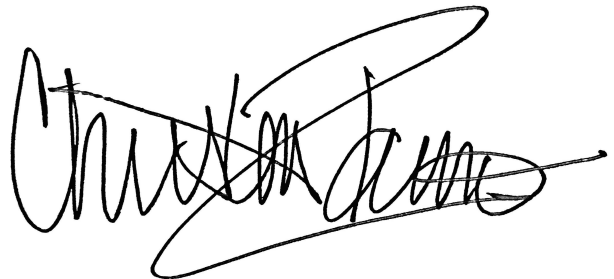
VOTED:

To move the affirmation of the Conflict of Interest Policy to the March 15, 2017 board meeting. Motion was made by Mike, seconded by Marisa, and unanimously approved by the board.

New Business:

There being no further business to be transacted, and upon motion duly made by Christen, seconded by Mike, and unanimously approved by the board, the meeting was adjourned at 8:37PM.

Respectfully Submitted,



Christen Ramo, Board Secretary