

International Charter School of Atlanta

Board Meeting Minutes September 13, 2017

A meeting of the Governing Board (the “Board”) of The International Charter School of Atlanta (the “School”) was held on September 13, 2017 at 7:00PM at the School. The meeting began at 7:08PM.

The following members of the Board were present: Michael McConnell, Michele Neely, Tricia Marsh, Paige Stoecker, Christen Ramo, and Eric Abercrombie. Marisa Kashapov was absent.

The following members of the administration were present: Tanya Parker.

Agenda

The Board:

VOTED:

To approve the current September 13, 2017 agenda with no amendments. The vote was motioned by Eric seconded by Mike, and unanimously approved.

Minutes of Previous Meeting

The Board:

VOTED:

To approve the draft minutes of the last Board meeting held on August 9, 2017 in the form previously circulated. The vote was motioned by Mike seconded by Tricia, and unanimously approved.

Public Comments:

No one from the public signed up to address the board at this September 13 meeting.

Administration Update:

Given by Tanya Parker: All three curriculum nights went smoothly and had positive feedback. Grandparents’ Day was also a success and will be done again next year. The first ICSAtlanta clubs begin next week and will run until the holiday break. The start of the counselors’ attendance program has been well received by students. The first parent education night will be tomorrow. Hats for Harvey will also be tomorrow, and Red Ribbon Week is next week. The book Fair, Chinese Mid-Autumn Festival, and Spanish Heritage will occur after fall break. The first report cards will go home October 6. Clever and the other online resources are up and running smoothly. IB PYP teacher training has concluded. Teachers are beginning to incorporate and implement the IB curriculum and teaching strategies on a daily basis. The first-unit PYP, grade level meetings were conducted; teachers have completed reflections on the first units and

are planning unit 2. ICSAtlanta have been assigned a PYP consultant and have been in contact with her. The next step in the IB process is to create the Program of Inquiry (POI) and our language policy. A representative from our German partner school came to visit both schools. Several teachers have attended professional development opportunities focused on math, science, and ELA, with plans to redeliver. The first field trips have been scheduled. Enrollment has officially been closed for the 2017-2018 school year. We currently have 528 students in the elementary school and 116 students in the middle school for a total of 644 students. Enrollment in the afterschool program is still strong and averaging 90-100 students per day. The 2-week FTE window began September 12. The 10- day and 30- day fire drills have been completed. ESOL testing is complete, and ICSAtlanta is currently serving 32 students. 48 students were identified for services, but 9 are being monitored, and 16 have waived services. 42 Gifted students approved by the gifted committee are being tested. Fall benchmark testing is complete and data is being compiled. EIP and RE are in full swing as 29 students are currently being served. All computer labs are up and running. Fencing at the middle school is being repaired. The middle school had several leaks from the hurricane. The new middle school custodian started today, and a kindergarten para was given an offer. The only position left to fill is a permanent substitute position.

Financial Update: Given by Acuity: The school's finances are in good standing.

School Zone Update:

Report given by Michele: Paige and Michele met with city of Roswell officials to ask for a school zone. Michele reported that the meeting was inappropriate at times and disrespectful to our families. The board will continue to push for our schools to be zoned a school zone.

PTO Report:

Claudia, PTO officer, spoke on behalf of the PTO Board. The PTO-sponsored school dance will be held on March 17. A separate middle school dance will be held at a later date. The first committee meeting will be held on Friday. PTO will focus on improving the playgrounds this year and are currently looking for grants and working with the administration on making these improvements. Every classroom has a room parents, and WatchDOGS start tomorrow.

Committee Reports:

- **Finance Committee Report:** Given by Tricia: There was no new information to present this month.
- **Parent Relations Committee Report:** Given by Tanya during the administration report.
- **Fundraising Committee Report:** Given by Michele: CSP Grant results should be available September 29th. Two unofficial Fall Giving Kickoffs were held to explain why ICSAtlanta needs the raised funds (Coffee and Convos on August 23rd and

Grandparents Day. Fall Giving will officially kick off after fall break and once eTapestry setup is complete. The campaign will be a paperless campaign. The fundraising committee has now held two events per the Walton Foundation Grant. The next event will be the second Parent Education Night: Charter School 101, on October 12.

- **Education Committee Report:** Given by Tanya during the administration report.

Governance Committee Report: Given by Eric. Eric has requested a priority list for completing policies.

New Business:

None

Adjourn Meeting:

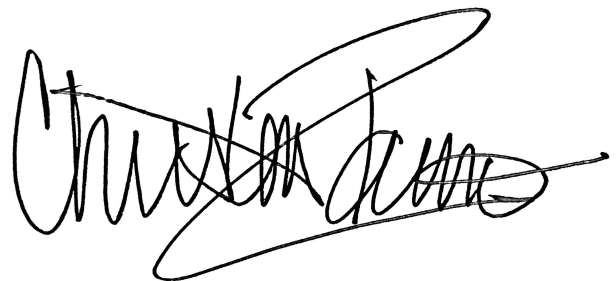
The Board:

VOTED:

To end the meeting. The vote was motioned by Mike, seconded by Tricia, and unanimously approved.

The meeting was adjourned at 7:53PM by Michele Neely, Board Member.

Respectfully Submitted,



Christen Ramo, Board Secretary